



AS4SAN Annual General Meeting Minutes

21st June 2018, 2.30pm

Email: Lincoln Tracy (Secretary) at as4saninc@gmail.com

Present: Sarah Whittle, Maryam Ziaei, Alan Pegna, Christine Guo, David Shum, Michelle Kelly, Chase Sherwell, Milan Andrejević, Liza van Eijk, Linda Campbell, Nathan Pasieczny, Nicola Horvath, Alexandra Adams, Kimberly Wallis, Olivia Whalen, Michelle Lamblin, Stephanie Wong, Rosalind Hutchings, Cheng Tao Liang, Grace Wei, Jennifer Lee, Kate Bray, Kristen Baker, Jane Bowden, Lilian Guggolz, Valentina Lorenzetti, Joanne Beames, Travis Wearne, Skye McDonald, Sarah Baracz, Daniel Stjepanovic, Soukayna Bekkali, Peter Enticott, Trung Ngo, Raymond Chan, Pascal Molenberghs, Juan F Dominguez, Lincoln Tracy, Gur Prochilo, Matthew Westgarth, Lulu Liu, Chao Yao, Fiona Kumfor.

- Welcome and President's Report (Fiona Kumfor, President)
 - Confirmation of 2017 AGM minutes by attendees
 - Overview of achievements in the last 12 months – quarterly newsletter, increased social media presence, inaugural AS4SAN PhD and ECR Training Grant, Pre-conference workshops, improvements in the transparency and administrative processes of the society
- Financial Report (Sarah Whittle, Treasurer)
 - Income:

▪ Surplus carried forward	+\$827.15
▪ Income from 2017 conference	+\$9,094.74
▪ Sponsorship from 2018 conference	+\$5,500.00
▪ Membership	+\$50.00
 - Expenses:

▪ Prizes given	-\$400.00
▪ Admin	-\$85.50
 - Surplus for the period (Assets):

	+\$14,986.09
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 - Liabilities:

▪ Owing to Sarah Whittle	-\$400.00
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 - Owner's Equity:

	+\$14,586.09
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- Committee Membership (Fiona Kumfor, President)



- President: Fiona Kumfor
- Vice-President: Michelle Kelly
- Secretary: Lincoln Tracy
- Treasurer: Sarah Whittle
- General Members: Pascal Molenberghs, Maryam Ziaei, Femke Buisman-Pijlman, Juan Dominguez, Bernadette Fitzgibbon, Sally Grace
- Amendments to Society Rules (Fiona Kumfor, President)
 - The Committee proposed a number of amendments to the existing Society rules. The main aim underlying these amendments is to become eligible to apply for grants/funding as a society, and to receive philanthropic donations. As there is a cost associated with changing the rules of the Society, other amendments have been proposed to reflect current administrative practice.
 - Rule 57: Winding up and Cancellation
 - Current rule: In the event of winding up, surplus assets must be given to a body with similar purposes to the society.
 - Proposed: In the event of winding up or if endorsement as a Deductible Gift Recipient (DGR) is revoked, any surplus of gifts given must be given to another charity with DGR status.
 - Result of Vote: Approved.
 - Rule 9 & Rule 11: Application for membership.
 - Current rule: Original rules stated that to apply to become a member, a written application must be supplied with certain information and signature.
 - Proposed: Except for initial members, a person must apply in the form and manner decided by the committee.
 - Result of Vote: Approved.
 - Rule 12: Annual subscription and fee on joining.
 - Current rule: Annual subscription fees and deadlines relate to the financial year.



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- Proposed rule: Fees and deadlines for the annual subscription relate to the membership year (the period between two conferences).
 - Result of Vote: Approved.
- Rule 50 & 55: Positions to be declared vacant/turnover of committee positions.
 - Current rule: All positions to be declared vacant at each AGM
 - Proposed rule: Core positions (i.e., President, Vice-President, Secretary, Treasurer) to be declared vacant after a maximum 3 year term.
 - Result of Vote: Approved.
- Rule 53: Election of ordinary members
 - Current rule: The number of ordinary members on the committee is to be voted on at the AGM.
 - Proposed rule: The number and role of ordinary members may be established by the Committee, and that an election for these members may be held by the Committee.
 - Result of Vote: Approved.
- Rule 77: Alteration of rules
 - Proposed: Additional information that members will be notified of proposed changes to rules via email.
 - Result of Vote: Approved.
- Call for Committee Membership (Fiona Kumfor, President)
 - Society members interested in joining the Committee were invited to express their interest.
- Membership Fee (Fiona Kumfor, President)
 - At each AGM the Society is required to vote to confirm or vary the membership fee.
 - Proposed: Keep membership fee at \$50 per society year (i.e., conference to conference).
 - Result of Vote: Approved.



- There are two ways to join the Society:
 - Membership included in conference registration
 - Joining via the Society website
- Projects for 2018 – 2019 (Fiona Kumfor, President)
 - The AS4SAN Member Survey was launched at the 2018 conference. This data will be used in a publication detailing the status of social and affective neuroscience in the Australasian region. This publication will then be used lobby policy-makers and influence philanthropy.
 - The Committee has proposed for the Society to create a Gender Equity and Diversity Statement, to be published on our website.
 - Following the success of the PhD and ECR Training Grant initiative, the Committee plans to hold a call for applications annually, with successful applicant to be announced at the conference.
 - Moving forward the Committee plans to improve the outreach and community engagement of the Society.
- 2019 AS4SAN Conference (Michelle Kelly, Local Organising Committee)
 - The 2019 conference will be held at the University of Newcastle NeW Space in Newcastle, from June 17-19th.
- 2020 AS4SAN Conference (Fiona Kumfor, President)
 - Fiona called for expressions of interest to host the 2020 AS4SAN Conference.

Meeting Closed: 3.04pm